



HAMDARD STUDY CIRCLE
Talimabad, Sangam Vihar
New Delhi 110080
Phone No. 7669168904

Website: hamdardstudycircle.in, Email: hscdelhi@hotmail.com

Dated: 18.3.2024

NOTIFICATION

Hamdard Study Circle (HSC) invites applications for admission to UPSC Civil Services Examination Residential Coaching Programme 2024-25.

Hamdard Study Circle established in 1991, is one of the country's premier coaching institutions for UPSC civil services examination. 687 candidates from HSC have so far been selected for various all India and central services.

Quality learning, continuous monitoring and imbibing values of public service have been the hallmark of Hamdard Study Circle. The Institution provides guidance and coaching for all three stages of the Civil Services Examination.

SCHEDULE OF ADMISSION PROCESS

Commencement Date for online submission of application form	Monday, 18th March 2024
Form Registration Fee	Rs. 400/-
Last Date for submission of application form	Wednesday, 15th May 2024
Date of Entrance Test	To be announced on the HSC website www.hamdardstudycircle.in

The entrance test will be conducted all over India at the following **30** centres.

Sl.No	State/UT	Centre
1.	Andaman and Nicobar Islands	Port Blair
2.	Assam	Guwahati
3.	Bihar	Patna
4.	Chhattisgarh	Raipur
5.	Gujarat	Ahmedabad
6.	Haryana	Mewat
7.	Jammu and Kashmir	Jammu and Srinagar
8.	Jharkhand	Ranchi
9.	Karnataka	Bengaluru and Bidar
10.	Kerala	Thiruvananthapuram and Calicut
11.	Ladakh	Kargil, Leh
12.	Lakshadweep	Kavaratti
13.	Madhya Pradesh	Bhopal
14.	Maharashtra	Aurangabad and Mumbai
15.	Manipur	Imphal
16.	New Delhi	Talimabad Campus
17.	Rajasthan	Jaipur
18.	Tamilnadu	Chennai
19.	Telangana	Hyderabad
20.	Uttar Pradesh	Prayagraj, Bareilly, Kanpur, Lucknow, Moradabad

21.	West Bengal	Kolkata
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APPLICATION FORM

- Application form will be available on Hamdard Study Circle website (www.hamdardstudycircle.in).
- **Read the instructions on page no. 3 carefully before applying and submitting the online admission form.**
- Candidates are advised to fill the application form on **desktop/laptop**. Our website does not support mobile phone software.
- Correct Email ID, phone number and address are mandatory.
- Communication with candidates will not be by post. All communication will be by email (hscdelhi@hotmail.com).
- Candidates cannot change the venue of test centre after submitting the application form.
- After successfully submitting the application, candidates will be able to generate and download the admit cards. **The date for downloading the Admit Card (click on “ADMIT CARD” menu in your portal) will be intimated subsequently on our website, after the date of entrance test is finalised.**
- In case of any issue regarding submission of application, candidates may contact Mr Gorakh Sharma on +91 8510005086 or Mrs Tasneem Fatima on +91 9971124443, between 10 a.m. and 5 p.m. on any working day.

ENTRANCE TEST

- The Entrance Test will be conducted on the lines of UPSC Civil Services Examination.
- *General Studies (Paper I)*: 100 MCQ questions of 200 marks of two hours duration.
- *CSAT (Qualifying) (Paper II)*: 40 questions of 100 marks of one hour duration.
- *Essay Paper*: 100 marks (medium can be English/Hindi/Urdu) of one hour duration.
- There will be negative marking for objective type questions. One third of the marks will be deducted for each wrong answer.
- Essay copies of only top 700 candidates will be checked based on their merit in Paper I.
- The test for all three papers will be conducted on the same day.
- Use of black ball point pen is mandatory for Papers I and II.
- No electronic devices (mobile phone, smart watch, etc.) will be allowed inside the examination centres.
- Shortlisted candidates will be called for Personality Test which will be conducted at HSC, Talimabad, New Delhi, offline (usually for Delhi Centre and Centres closer to Delhi) and /or online. Personality test will be of 100 marks.
- Candidates will be selected based on their performance in the written and personality test.

FACILITIES

- The coaching programme is fully residential with both air-conditioned and non-air-conditioned accommodation for males (single rooms) and females (single and double rooms), quality mess facilities and other amenities at nominal charges.
- HSC provides an excellent ambience for serious candidates to prepare for the civil services examination. It has a well-equipped air-conditioned library, functioning 24 x 7 and free Wi-Fi.
- The year-long curriculum includes, free preliminary test series, mains test series at concessional rates, essay writing sessions, speaking sessions, discussions, regular interaction and feedback, classroom lectures and online video classes for CSAT, Current affairs and Ethics paper.

RULES ON ADMISSION

- Candidates in HSC will not simultaneously pursue any academic programme for a degree/diploma/certificate course or pursue any offline coaching course run by any other coaching institute.
- The schedule for coaching laid down in HSC will be strictly followed.
- The candidates will follow all the Rules & Regulations of HSC.

For information regarding the last date of submission of application forms, the date of the test, and any other relevant details, candidates are advised to regularly visit the HSC website www.hamdardstudycircle.in as separate intimation will not be given.

IMPORTANT INSTRUCTIONS FOR CANDIDATES BEFORE APPLYING & SUBMITTING THE PRELIMINARY COACHING PROGRAMME SESSION 2023-24 ADMISSION FORM ONLINE

Please keep the following information /items with you before applying:

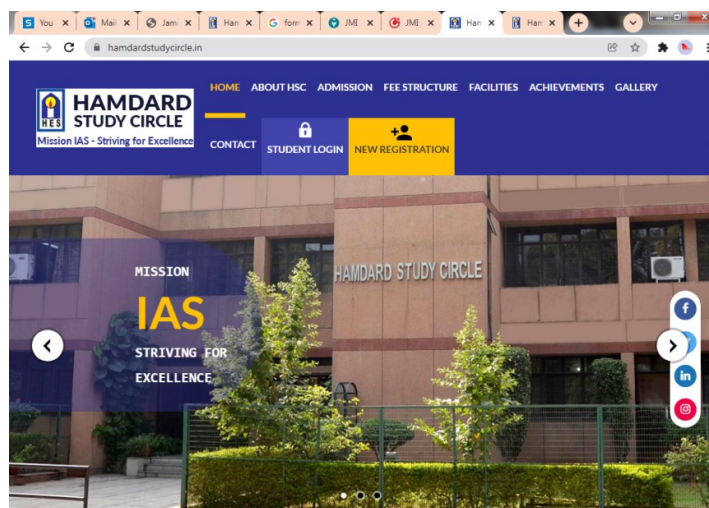
- (i) Email id
- (ii) Mobile no
- (iii) Your Scanned photo
- (iv) Your Scanned signature
- (v) Credit card, Net banking or ATM-cum-Debit card
- (vi) Helpdesk Number

How to complete the HSC Application Form 2023-24:

The online form submission basically consists of two stages viz.

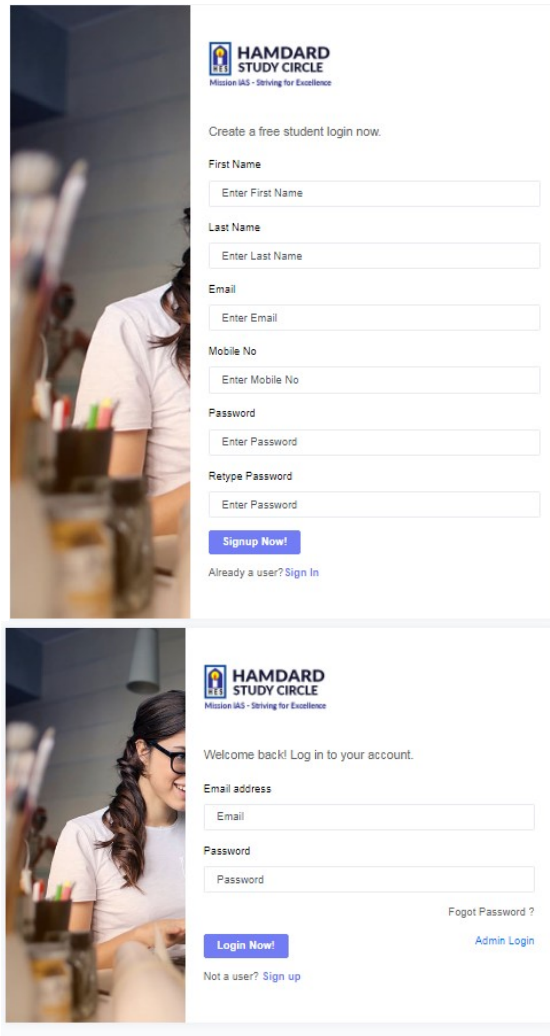
Stage A : Candidate's Registration: entering all the basic details

- (i) **Step 1:** Visit the official website of the HSC: hamdardstudycircle.in
- (ii) **Step 2:** On the right side of the screen, there will be a "NEW REGISTRATION" box (as shown in the screenshot below)



- (iii) **Step 3:** Click on the 'New Registration' button and enter the required details (as shown in the following screenshot).
If you are already registered on the website portal please enter your email & password

- (iv) and Click on “Login Now”. If you are not registered, please click on “Sign up”.
Step 4: After entering all the details, click on “Signup Now”.

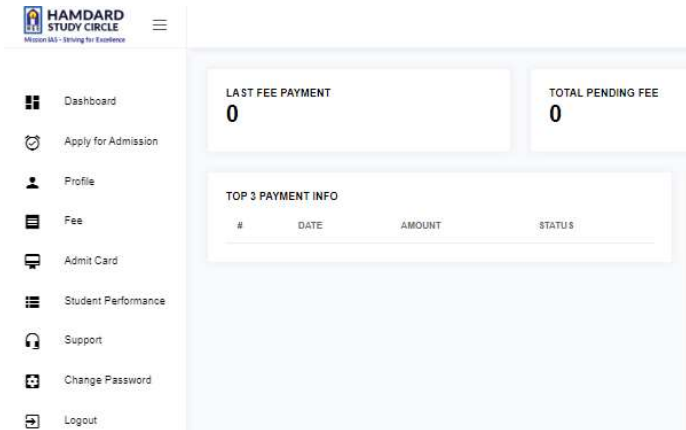


The image displays two screenshots of the Hamdard Study Circle website. The top screenshot shows the registration page with the following fields: First Name, Last Name, Email, Mobile No, Password, and Retype Password. A blue "Signup Now!" button is at the bottom, along with a link for "Already a user? Sign In". The bottom screenshot shows the login page with fields for Email address and Password. It includes a blue "Login Now!" button, a link for "Admin Login", and a link for "Not a user? Sign up". Both pages feature the Hamdard Study Circle logo and a background image of a student.

Note: Please make sure to go through thoroughly all the basic details before confirming. Candidates will receive one confirmation Email thereafter, containing an activation link and Login details. Open your email account and click on the activation link given in Email or at Login Page for completing the registration process.

Stage B: Submission of Admission Application Form - Choosing of Programme (Civil Services Preliminary only), Category and Submission of Entrance Application Fee.

(i) After Login, your portal will open. Click on “Apply for Admission”.



(ii) Form consists of “Four Steps”. Please fill in all the details carefully.

First Step:

The screenshot shows the 'First Step' of the registration process. It includes a progress bar with four steps, with the first step being active. The form is titled 'PERSONAL INFORMATION' and contains the following fields:

- Registration Selection:** A radio button for 'Civil Services Preliminary Coaching' is selected.
- Photo Upload:** A photo of a man is shown. Below it, text reads: 'Please upload your photo in .jpg/.jpeg format (20 to 40 kb) (10*10 to 16*16 cm)'. A signature upload area is also present with the text 'Please upload your scanned signature'.
- Name Fields:** First Name (Nisar), Middle Name (testing), Last Name (Lone). A note below states: '(Name as recorded in the Matriculation/Secondary Examination Certificate)'. There is also a field for 'Father's/ Husband's Name' with 'xx' entered.
- Date of Birth:** 03/04/2022.
- Gender:** Male.
- Marital Status:** Single.
- Category:** OBC.
- Community:** Christian.

Second Step:

- Dashboard
- User Management
- Student Management
- Archive Student
- Fee
- Student Performance
- Report
- Report Not Admitted
- Support
- Global Settings
- Change Password
- Logout

1. First Step
2. Second Step
3. Third Step
4. Forth Step
Enter Fee Details

CONTACT INFORMATION

Address for Correspondence

Locality *

House/Flat No. ; Road

City/Town *

State *

PIN *

E-mail Id *

Mobile No *

Permanent Address

Locality *

House/Flat No. ; Road

City/Town *

State *

PIN *

Previous
Next

Third Step:

- Dashboard
- User Management
- Student Management
- Archive Student
- Fee
- Student Performance
- Report
- Report Not Admitted
- Support
- Global Settings
- Change Password
- Logout

1. First Step
2. Second Step
3. Third Step
4. Forth Step
Enter Fee Details

ACADEMIC INFORMATION

*For Graduation in Medical Science/Engineering, only the name of the degree/branch to be mentioned in the last 'SUBJECTS' column

EXAMINATION PASSED	YEAR	BOARD/UNIVERSITY	SCHOOL/COLLEGE	PERCENTAGE	SUBJECTS
High School *	2013	SEBA	BHIKSHA VWASH HIGH SCHOOL	77.5	ENGLISH,BENGLI,MATH,G.SCIENCE,S.SCIENCE,HNC
Higher Secondary/Intermediate *	2015	AHSEC	KARIMGANJ JR.COLLEGE OF SCIENCE	81.2	PHYS,CHEM,MATH,ENGL,BENG
Graduation *	2018	ASSAM UNIVERSITY	KARIMGANJ COLLEGE	7.95	PHYSICS(H),CHEM,MATHS,ENGL,MATHS,EVS
Post Graduation	2020	ASSAM UNIVERSITY	ASSAM UNIVERSITY	8.06	PHYSICAL SCIENCES
Any other					

Have you appeared in UPSC Civil Services Examinations earlier? No *

YES

NO

Name of the service allotted (if service)

Have you appeared in UPSC Indian Forest Service Examination earlier? No *

YES

NO

Hobbies & Interests Have you received coaching at H.S.C. earlier? If yes, mention the year(s) and any other details *

Choice of Centre for H.S.C. Admission Test * Optional Subject offered for Civil Services Examination *

Studied the above subject offered upto * Medium of language in Examination *

Previous
Next

Note: If the details of attempts made in UPSC Civil Services and UPSC IFoS Exam are not filled up fully and correctly, the application form is liable to be rejected.

Fourth Step:

Mission IAS - Striving for Excellence

1. First Step | 2. Second Step | 3. Third Step | **4. Forth Step** | Enter Fee Details

OTHER INFORMATION

Professional Experience * Are you currently working? * Yes No Are you preparing for other exams? * Yes No

Are you attending any coaching/courses? * Yes No Are you pursuing any academic qualifications? * Yes No Remarks

HSC Vacated Date Air Conditioning Charge

Student Room Number Library Books Returned Yes No

Joining Date

Stage C: How to download admit card:

- (i) Click on "ADMIT CARD" menu and print

prelims_pdf.php | Mail - HAMDARD STUDY C... | Hamdard | Home | Verify your email address ?

portal.hamdardstudycircle.in/#/home/dashboard

HAMDARD STUDY CIRCLE
Mission IAS - Striving for Excellence

Dashboard | Apply for Admission | Profile | Fee | **Admit Card** | Student Performance | Support | Change Password | Logout

LAST FEE PAYMENT
0

TOTAL PENDING FEE
0

TOP 3 PAYMENT INFO

#	DATE	AMOUNT	STATUS
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- (ii) ADMIT CARD: Check your roll number, name, test centre and date of examination etc.

Print Now



Mission IAS - Striving for Excellence
Tallimabad, Sangam Vihar, New Delhi, New Delhi - 110080
You are admitted to the Entrance Test 2023-23

e-Admit Card
Roll Number:-
Date of Examination:-

Name	Meissa Baman	
Father's Name		
Centre		
Venue Of Examination		

SIGNATURE OF INVIGILATOR

SCHEDULE

Subject	Time
G. S. Paper I	
Essay	
Break	
G. S. Paper II	

*Note: Please read the instructions on the next page carefully.

INSTRUCTIONS

The reporting time for various examination centres of the entrance test will be as follows: